



## Evening/Weekend Registered Nurse

The Southdown Institute (Southdown) is a recognized industry leader in the provision of integrated mental health services. We are dedicated to clinical and organizational excellence in providing preventative and restorative care, using the best of psychological science and practice integrated with the wisdom of the Catholic spiritual tradition. Our highly experienced multidisciplinary team is dedicated to helping our clients find healing and well-being.

Southdown is located in Holland Landing (York Region), ON, and is accessible from the GTA or Simcoe County. Our award-winning, fully accessible facility is located in a setting of natural beauty on 37 private acres. Southdown provides a welcoming and supportive environment conducive to healing and well-being of body, mind, and spirit.

### **Position Summary:**

We are seeking to fill a casual position of Evening/Weekend Registered Nurse.

### **Compensation:**

Salary range: \$36.60—\$39.54 per hour

*(Compensation will be commensurate with qualifications and experience.)*

### **Responsibilities:**

1. Ensure the safety and well-being of assessees, residents, and guests during evening and weekend hours by providing primary nursing care, including CPR, suicide prevention, crisis management, and medication administration as needed.
2. Proactively monitor assessees and residents for signs of significant distress or illness, determining and implementing appropriate interventions.
3. Identify situations requiring intervention by on-call staff and promptly notify and update them effectively.
4. Document clinically relevant events occurring outside regular clinical hours in the electronic nursing log to inform the clinical treatment team.
5. Conduct initial intake screenings and orientation to assessees and new residents.
6. Maintain an accurate and comprehensive medication list (e.g., Best Possible Medication History).
7. Conduct comprehensive health assessments and complete Nursing Medical Assessment reports for assessees and direct-admit residents, as required.
8. Provide first aid to residents and staff as needed and participate in documentation.
9. Coordinate ordering, dispensing, and documentation of medications for residents.
10. Serve as weekday nurse when needed, assuming those duties at the discretion of Nursing Supervisor.
11. Engage in ongoing professional development consistent with the identified priorities of Southdown.
12. Safeguard the privacy and confidentiality of all staff and clients.



13. Promote a culture of health and safety throughout the organization.

14. Respond to any other duties that may be requested.

**Qualifications:**

- Current registration and good standing as a Registered Nurse with the College of Nurses of Ontario.
- Recent Criminal Record Check required (including Vulnerable Sector Check, if applicable).
- CNA certification in psychiatry and mental health is an asset.
- Advanced health assessment skills and crisis intervention skills an asset.
- Venipuncture skills an asset.
- Current CPR and First Aid certification.
- Facility with electronic record keeping.
- Excellent writing and verbal communication skills.
- Ability to follow written and oral instructions.
- Ability to work independently.
- Ability to deal courteously and appropriately with residents, staff, guests and all external contacts.
- Ability to work well within a team environment.

**Application Process:**

To apply for this position, please email or mail your resume and any supporting materials to:

Email: [hrahimi@southdown.on.ca](mailto:hrahimi@southdown.on.ca)

Mail: Housai Rahimi  
Human Resources  
The Southdown Institute  
18798 Old Yonge Street  
Holland Landing, ON L9N 0L1

We thank all applicants for their interest; however, only those applicants selected for interviews will be contacted.

*We are committed to equity, value diversity, and welcome applicants from diverse backgrounds and faiths.*